

BOARD AND MEMBER MEETING AGENDA – January 15, 2026  
TRANQUILLO PINES MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

**6:00PM, First Baptist Church, Tijeras**

TELEPHONE: 281-3668, <https://tpwuc.net/>

**1. Call the meeting to order and proof of quorum.**

- Board meeting quorum = majority of board members present
- Member meeting quorum = 10% or 26 members in good standing

**2. Proof of notice of the meeting.**

**3. Read and act on all unapproved minutes of December 19th, Board & Member Meeting**

**4. Reports of officers and committees.**

- **President's Report**

- Update on water losses and leak detection
- Preliminary Engineering Report (PER) update – need easement
- Asset Management Plan (AMP) update (See New Business)
- Manager in training
- Level 2 operator search

- **Vice President's Report**

- Capital Outlay Legislature Application \$950k
- WTB application next steps
- RCAC rate analysis request for more information on water hauling

- **Secretary's Report**

- Compliance items – LSLI, RCAC rate analysis, ACO No. 2024-ACO-07

- **Treasurer's Report**

- Monthly revenue/expenses
- Bank reconciliation

- **Manager's Report**

- Maintenance and repairs
- Pump logs
- Accounts in arrears, number of disconnect notices, and physical disconnects/recalls

**5. Unfinished business**

- Membership Liaison role committee report (Chuck, Richard, Carl)
  - Proposed definition: a person who acts to arrange and assist interaction between parties
- Special Payment Contract for accounts in arrears
  - Appoint a committee to make recommendations to change language in Rules and Regulations, Section 2025.5.F. Negotiating Monthly Payment Schedule

**6. New Business**

- Asset Management Plan or spreadsheet review and IQ test
  - Resolution to adopt Version 1 of the Asset Management Plan
- Discussion about permitted septic field at 19 Big Dipper near well #10 at 23 Big Dipper
- Appoint an ad hoc committee to make recommendations on selection of an accounting firm
- Appoint an ad hoc committee to make recommendations to change language in Rules and Regulations, similar to Section 2025.9.K. Death of a Member, which would allow a transfer of a membership to a family member at no cost.
- Approve final budget. Due to DFA-LGBMS Jan 30th.

**7. Discussion from membership.** At the President's discretion, the comments and discussion of a topic may be limited to 5 minutes and taken under advisement by the Board of Directors.

**8. Adjournment**

**9. Membership Transfers/Recalls**